



State of Georgia
BACKGROUND REQUEST FORM
(CONFIDENTIAL)

I, _____, am giving Database Systems permission to perform a consumer report (to include, but not limited to, credit, MVR, or criminal background check) on my past history, now, and on future dates or an investigation consumer report may be made and forwarded to The State of Georgia. I understand that signing this release does not in any way constitute automatic employment with The State of Georgia. All areas must be completed in entirety and accurately. Incomplete or inaccurate information may lead to rejection of your application for a background search. Information found to be false can also lead to rejection of your application.

Please indicate the appropriate background type:

- Volunteer PCard Request
New Employee Con. Ed. Student
Long Term Visitor Non Paid Affiliate
Other: _____
Camp Worker

Applicant Name: _____
(First) (Middle) (Last)

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Phone Number: _____

Email: _____

Please list your current county and state of residence:

1) County: _____ State: _____

Have you lived in the above county/state for the past 7 years? Yes No

If no, please list any previous counties and states that you lived in within the past 7 years:

2) County: _____ State: _____

3) County: _____ State: _____

4) County: _____ State: _____

If you lived in another country within the past 7 years, please provide the full address below:

** Please list ALL names you have EVER used (including your maiden name).

1) _____ Used within the past 7 years: Yes No

2) _____ Used within the past 7 years: Yes No

3) _____ Used within the past 7 years: Yes No

Driver's License #: _____ State: _____

Social Security Number: _____

Date of Birth: _____ Race: _____ Sex: Male Female

Applicant's Signature: _____ Date: _____

FAX OR EMAIL COMPLETED FORM TO YOUR CONTACT IN KSU HR
THIS SECTION FOR HR USE ONLY

Rev Date: March 11, 2014 Case #: _____ Date Ordered: _____

Department: _____ Department #: _____

Position Title: _____