Fidelity Online Enrollment Instructions

You are just a few easy steps away from enrolling in your Kennesaw State University Retirement Plans.

This process should only take approximately 15 minutes.

1 Obtain your Plan IDs: **#52318– Kennesaw State University 403(b) Plan**
#84742– Kennesaw State University 457(b) Plan

2 Log On: http://enrollonline.fidelity.com

3 Account Setup: **Provide us with your personal information and custodial consent.**

4 User Registration: **Select a User Name and Password to access your account online and/or Log On.**

5 Enroll In Plans: **Make decisions about contribution amounts and investments.**

- ▶ Contact Fidelity to obtain an Enrollment form kit, available as an alternative method to online enrollment.
- ▶ Contact your Employer to obtain a Salary Reduction Agreement form to begin contributions once your account is established, you may be asked to provide confirmation of your new account.
- ▶ Contact Fidelity, your employer, or your tax advisor to determine maximum allowable contribution.
- ▶ Review Kennesaw State University retirement plan features at https://web.kennesaw.edu/hr/content/403b-457b-voluntary-retirement-savings-plans
- ▶ Questions? Call Fidelity Investments at **1-800-343-0860,** Monday through Friday, from 8:00 a.m. to Midnight ET, excluding holidays that the New York Stock Exchange is closed, or visit us at **www.netbenefits.com/atwork**.

Keep in mind that investing involves risk. The value of your investment will fluctuate over time and you may gain or lose money.

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